

APPLICATION for Employment **GCESD #1**

P O Box 743, Gonzales, TX 78629

(830) 672-7675 * Fax (830)672-2222

belinda.richter@gonzalescoesd1.org

POSITION(S) APPLIED FOR _____ DATE OF APPLICATION _____

Name _____

Last

First

Middle

Address _____

Street

City

TX

ZIP CODE

Telephone

Social Security

Email

Cell Phone Provider

If necessary, the best time to call ----- _____

May we contact you at work? ----- Yes No

If yes, work number and best time to call----- _____

If yes, give dates _____ FROM ___/___/___ to ___/___/___

Are you at least 18 years of age?----- Yes No

Are you legally eligible for employment in this country? ----- Yes No

Have you ever been convicted, pled guilty, or no contest to a felony offense?---- Yes No

If yes, please explain. _____

For purposes of employment with GCESD #1, "convictions" include sentencing to confinement, fine paid, time served, placed on probation (including deferred adjudication) and court-ordered restitution.

Date available for work----- _____/_____/_____

Type of employment desired: FT PT PRN

Are you on a lay-off and subject to recall?----- Yes No

Is there anything to prevent you from working the number of hours per week required by the position for which you are applying?

----- Yes No

Will you work overtime if required? ----- Yes No

Driver's License Number _____ Class _____ State Issued _____ Exp Date: _____

EMPLOYMENT HISTORY: List your last four (4) employers, assignments or volunteer activities, starting with most recent, including military experience.

Explain any gaps in employment in comment section below.

Employer: _____

Address: _____ Telephone: _____

Dates employed: From ____/____/____ to ____/____/____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____ Hourly Rate: _____

Nature of Job: _____

Employer: _____

Address: _____ Telephone: _____

Dates employed: From ____/____/____ to ____/____/____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____ Hourly Rate: _____

Nature of Job: _____

Employer: _____

Address: _____ Telephone: _____

Dates employed From ____/____/____ to ____/____/____

Job Title: _____ Supervisor: _____

Reason for leaving: _____ Hourly Rate: _____

Nature of Job: _____

Employer:

Address:

Telephone:

Dates Employed From ____/____/____ to ____/____/____

Job Title: _____ Supervisor: _____

Reason for leaving: _____ Hourly Rate: _____

Nature of Job: _____

EDUCATIONAL BACKGROUND:

List last two (2) schools attended, starting with most recent. List number of years completed, indicate degree or diploma earned, if any, and major and minor field of study (if applicable)

SCHOOL	NO YEARS COMPLETED	DEGREE	MAJOR	MINOR
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

LIST ANY FOREIGN LANGUAGES THAT BEST DESCRIBES YOUR SKILL LEVEL:

LANGUAGE	READ & WRITE	READ & SPEAK	READ ONLY	SPEAK ONLY
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

REFERENCES: List name, address, and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

NAME	ADDRESS:	TELEPHONE	YEARS KNOWN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List any professional, trade, business, or civic associations and any offices held. (This is optional)

List any accomplishments, publications, awards.

List any professional certifications or licenses you hold.

I certify that the answers given on this application are true and correct. I understand that my failure to answer all non-optional questions asked by this application, or falsification of any statement made herein, may result in rejection of my application or dismissal from employment if discovered after hiring. Furthermore, I understand that just as I am free to resign at any time, that Gonzales County ESD #1 reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of GCESD #1 has the authority to make any assurance to the contrary.

I agree to immediately notify Gonzales County ESD #1 if I am convicted of, receive deferred adjudication in, or otherwise plead guilty or no contest to a felony, or any crime involving dishonesty or breach of trust, while my application is pending or during my period of employment, if hired.

I give Gonzales County ESD #1 the right to investigate all references and to secure additional information about me, if job related. I submit upon request, to a physical examination, "Worksteps" and/or drug and alcohol screening by a physician or laboratory selected and paid by Gonzales County ESD #1.

I also agree that, if I am employed in a job requiring the operation of a motor vehicle, my failure to maintain a driving record acceptable to Gonzales County ESD #1's general liability insurance carrier shall be considered misconduct that may result in my dismissal.

Gonzales County ESD# 1 is an equal opportunity employer. Gonzales County ESD #1 does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration on a basis prohibited by local, state, or federal law.

This application is current for only 90 days. At the conclusion of this time, if I have not heard from Gonzales County ESD #1 and still wish to be considered for employment, it will be necessary for me to fill out a new application.

Applicant Signature

_____/_____/_____

Date